

Stanislaus County Fire Authority  
Regular Meeting Minutes  
June 7, 2012– 8:30 a.m.  
Regional Fire Training Center – Modesto, CA

1. Chief Skiles called the meeting to order at 8:30 a.m. The flag was saluted.

2. **Roll Call:**

The following agency representatives were present:

CalFire SCU	Chief Barrett
City of Ceres	Chief Lillie
Denair Fire District	Chief Doerkesen
Keyes Fire	Chief Klevmyr
City of Modesto	Chief Hinshaw
Mountain View Fire	Chief Melo
Oakdale Fire District	Chief Mayotte
City of Patterson	Chief Hall
Salida Fire District	Chief Skiles
Stanislaus Consolidated	Chief Mayotte
Stanislaus County	Chief Hinshaw
City of Turlock	Chief Lohman
Westport Fire	Chief Hackett
West Stanislaus Fire	Director Kimball
Woodland Ave Fire	Chief Gunn

Also Present: Mike Payton, Alicia Hinshaw, Chad Homme, Laurie Wester, Mimi Jackson, Modesto Regional Fire Authority; Richard Murdoch, Marilyn Smith, MVEMSA

Guests- Captain Ryan Winton, MRFA, Marjorie Blom, LAFCO, Sheri Steel , Life Assist

3. **Public Comment:** Ryan Winton spoke regarding the annual Training Symposium being planned for October.

4. **Approval of Minutes:** Chief Mayotte made motion to approve the minutes of the March 2012 meeting, Chief Barrett seconded the motion. Motion was passed.

5. **Staff / Committee Reports**

- 5.1 Management, Fiscal, Legislative- Mimi reported on some issues with Zoll and the Fire RMS billings. Zoll has billed the fire agencies incorrectly, but they said they will correct the. MDC costs have not been billed since September. With the
- 5.2 Fire Investigations- Reports for March, April and May were distributed.
- 5.3 Fire Prevention- Report was provided, now on a quarterly basis. Any questions, contact Chief Payton.
- 5.4 Fire Communications- Chad reported on MDC vendor has released a new update, it is being tested. SR-911 is installing new servers, fire RMS is being moved to a new server. All radio code plugs have been done, he will e-mail them out next week.
- 5.5 EMS –Minutes from EMS Advisory Committee from April were distributed, she requested agencies to send a representative. Use of AEDs continues to be a topic of discussion. Items discussed that are in her report: POLST (Physicians Order for Life Sustaining Treatment) vs. Advanced Directives; car seat safety laws, and those agencies with Mark I kits include auto-injectors that are expired - DEA is aware of a program that will take them back, more information will be available soon.

6. **Agenda Items**

- 6.1 LAFCO- Marjorie Blom of Stanislaus LAFCO spoke regarding the upcoming municipal service review required by state law. She defined the duties of LAFCO and the members that sit on their board. They focus on issues related to sphere of influence and boundary changes; these have a great impact on fire districts. Every 5 years they are charged with completing a municipal service review on all public services provided by special districts. The fire service was reviewed 5 years ago by a consultant, and is due again. This time LAFCO staff will do the update internally. The chiefs provided input on what would make the process easier for them. She will begin working on it in August with a draft projected in the spring. Chief Hinshaw noted that this is the top issue with LAFCOs up and down the state.
- 6.2 Life Assist Presentation- Sheri Steele from Life Assist provided a presentation on the buyers group they have established for our County. They have reviewed the best pricing they offer to other agencies throughout the state and offering that to our County agencies. They demonstrated how to get into their web-site and order on-line, and highlighted the advantages of working within this buyers group.
- 6.3 Operation Independence- A draft packet for July 3-4 was passed out. Chief Skiles asked each chief to identify who will be the contact person for their agency and their number. Chad will be in the 911 center, and Chief Hinshaw will be the IC as the Operational Area Coordinator. There will be contact numbers for illegal fireworks. This document will provide information in case
- 6.4 4<sup>th</sup> of July Task Force- Chief Payton reported on that the fire works task force has committed to provide some reimbursement for staffing costs on 4<sup>th</sup> of July for those that want to participate; the next meeting is on June 20<sup>th</sup> at 1:30 at the RFTC. They will be staffing patrols on June 29,30, July 3 and 4. There are reports of illegal fireworks
- 6.5 Operational Area Coordinator –
- Dispatch matrix based on information provided by each agency was distributed; this is what SR-911 will be using.
  - There is a reimbursement workshop coming up. There have been audits, and it is very important that the paperwork is done correctly
  - Set up instructions were provided for logging into the National Weather Service to allow individuals to receive updates automatically.
  - Certification and qualifications will be updated in the system. He proposed a calendar for strike team leaders and trainees that takes into consideration vacation schedules. The challenges of keeping a system that is fair and that works were discussed. A plan will be developed in the next week.
  - An issue from State OES was brought up regarding those agencies with OES engines. A second radio is now required. A new FOG manual is being developed and will be available as an APP.
  - California mutual aid survey - The state has requested that each agency fill out the mutual aid survey. This will let them know what resources are going to be available.
- 6.6 2012-2013 Business Plan- Chief Skiles highlighted the Fire Authority goals as identified back when the organization started. Director Kimball made a motion to adopt the annual business plan, Chief Hall seconded the motion. Motion was passed by a unanimous roll call vote.
- 6.7 Election of Officer- Chief Skiles passed out the Roles and Responsibilities of Member Agency Representatives for the benefit of those that may not have seen this document before. Chief Mayotte suggested that Chief Skiles has done an excellent job and if he is willing he would like to nominate him to maintain the position. He made the motion to nominate Chief Skiles as the Chairman, Director Kimball seconded the motion. Chief Mayotte made a motion to nominate Chief Passalaqua for the Vice-Chairman position, Director Kimball seconded the motion and moved to close the nominations. Chief Skiles nominated Mimi for the position of Secretary, Chief Kimball seconded and closed the nominations. Motion was passed unanimously.

The meeting was adjourned at 1040 hrs.

The next meeting is scheduled for September 6, 2012

Respectfully Submitted,  
Mimi Jackson  
Stanislaus County Fire Wardens Office  
Modesto Regional Fire Authority