



**Stanislaus County Sheriff's Office
Emergency Services Division**

Office of the Fire Warden

**Chris Parnell
Fire Warden**

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<http://www.stanoes.com>
<http://www.stanemergency.com>

February 28, 2024

TO: Stanislaus County Fire Chiefs

FROM: Chris Parnell, Fire Warden

SUBJECT: **CALIFORNIA INCIDENT COMMAND CERTIFICATION SYSTEM (CICCS)
CERTIFICATION/QUALIFICATION**

Attached is a list of your agency's personnel currently entered into the Incident Qualification System (IQS). Also attached is the 2024 IQS Agency Update Letter. This document and current XST Position Tasksheets are available on our website <http://www.stanoes.com/ciccs.shtm>.

To streamline the yearly CICCS position qualification update into IQS, please review your department's roster and perform the following:

*Personnel who have not promoted or changed positions: Sign the attached XST 2024 IQS Agency Update Letter stating that your personnel have met RT-130 (Annual Fireline Safety Refresher) and the arduous fitness standard for 2024 and **indicate the date of your agency's annual RT-130 Refresher**. You do not need to recreate a new XST Tasksheet if these individuals have not promoted or changed positions.

*Personnel who have promoted or changed positions: On the IQS Qualifications Roster, enter the updated information in the "Change Column" for the individuals, then complete and return a signed XST Tasksheet for their new position. Please send copies of all supporting certification and documentation with the Position Taskbook for filing at the Fire Warden's Office.

*New personnel to your agency: Write the new personnel's name on the roster, then complete and return a signed 2024 XST Tasksheet for those individuals. Please send copies of all supporting certification and documentation with the Position Taskbook for filing at the Fire Warden's Office.

*Personnel who are no longer affiliated with your department: On the 2024 IQS Qualifications Roster, indicate **Remove** in the "Change Column" for those individuals.

Once we have received the signed 2024 XST IQS Agency Update Letter for personnel who have not promoted or changed positions, the new 2024 XST Tasksheets for personnel who have promoted or changed positions, the 2024 XST Tasksheets for new personnel, and the updated 2024 IQS Qualifications Roster, we will update our IQS database in preparation for the 2024 Fire Season. Your department will then be issued incident qualification cards (Red Cards) for all personnel who have met CICCIS qualification standards.

Please return your agency's signed 2024 XST IQS Agency Update Letter, 2024 XST Tasksheets, and updated 2024 IQS Qualifications Roster via email to:

Kim Mello
Administrative Assistant
Fire Warden's Office
Email- kmello@stanoes.com
Mail- 3705 Oakdale Rd, Modesto CA 95357

If you have any questions, please feel free to contact Chris Parnell (209) 232-0611 or Kim Mello (209) 552-3860.

Due date for all required documentation: May 20, 2024.

Thank you,

A handwritten signature in cursive script that reads "Chris Parnell".

Chris Parnell, Fire Warden